

THE BOURTONS PARISH COUNCIL
MINUTES OF THE VIRTUAL MEETING HELD ONLINE ON
WEDNESDAY APRIL 21ST 2021 AT 19:30

Note : The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020 allowed Parish Councils to convene their meetings virtually online.

In attendance online : Cllrs Mrs S Upton (Chairman), Cllrs A Johnson; D Drummond, Mrs King, Mrs Duckworth & S Bowen (Clerk), Cllr G Reynolds, DCllr P Chapman. There were no apologies.

Declarations of Interest : None

Public Participation : 4 members of the public joined the meeting virtually, and Mr W Lombard & Mr R Crow representing Fernhill Estates.

Minutes : The previous Council meeting (February) minutes were received and **APPROVED**.

Minute ref	Item	Delegated to
Public Participation session		
	Mr Russell Crow, representing Fernhill Estates, spoke about the background to their planning application for land off Foxden Way and responded to errors in a leaflet which has been circulated in the villages by residents. His remarks are contained in the attached document.	Information
	A resident also commented on the application.	Information
Note	The running order of the meeting has been re-sequenced to allow input from our District & County Councillors on subjects relevant to them to be heard earlier so they may move onto other business priorities if required.	Information
2104-01	Footpaths - Progress Report	
2104-01.001	Good to receive an email from our former footpath warden now out and about again and reporting some issues on the paths which will be reported to OCC.	
2104-01.002	Footpath at end of Stanwell Lane continues to be a concern, although better now rains have stopped. We will remind OCC that this remains an issue to ensure repair does take place this summer.	Clerk
2104-02	Highways & Road defects - Progress Report	
2104-02.003	More potholes have been reviewed by the OCC highways inspector and marked for attention in May.	Information
2104-02.004	The damaged brick path in Manor Lane has finally been repaired and now is safe and looks good.	Information
2104-02.005	The protruding manhole cover in Manor Lane has been temporarily repaired by OCC with tarmac but still requires to be lowered to correct height by Thames Water who seem reluctant to do so, OCC will continue to press for this to happen.	Information
2104-02.006	Cllr Duckworth advised that many potholes exist in LB. LB residents are encouraged to report these on FixMyStreet website which seems to promote prompt repair by OCC.	Information
2104-09	Public transport	
2104-09.007	A new promotional leaflet has been received from Ability CIC who provide the twice weekly bookable minibus service encouraging new users to register with them. As with all such services long term availability depends on usage so residents are encouraged to make use of this excellent service. In the coming months further destinations will be investigated so tell us of any places that interest you.	Clerk
2104-60	Planning applications	
	New Applications	
2104-60.008	21/00922/OUT : Fernhill Estates : Land west of Foxden Lane GB : outline application for 9 affordable dwellings - UNDER REVIEW	Information
2104-60.009	21/01080/F : Wedmore House, Main Street, GB : replacement of boundary fence along Main Street - SUPPORT	Information
	Decisions	
21/00280/F	Stonesfield House, Stanwell Lane, GB : replacement conservatory & rear extn : PERMITTED	Information
21/00186/F	The Old Vicarage, Main Street, GB : new detached garage - PERMITTED	Information
	Enforcement	
20/00419/ENF	Residents have submitted concerns about new fencing and hedging on the site.	Information
2104-90/91	County & District Councillors report	
2104-90.010	DCllr Reynolds confirmed that any issues regarding footpaths were a matter for OCC Rights-of-Way team and should be reported directly to them. The much increased use of footpaths during the pandemic has caused considerable impact on surface quality and OCC are facing a huge backlog of repairs.	Information
2104-90.011	DCllr Reynolds provided an update about the push for introduction of 20mph rural speed limits and advised he had been told that the allocated budget will be spent centrally to try and improve the efficiency of the application process and possibly reduce the application cost, but Parishes will still be expected to pay all installation costs.	Information
2104-91.012	DCllr Chapman reported that he had recently used FixMyStreet and found it got rapid action from OCC Highways.	Information
2104-04	Defibrillators - Progress Report	
2104-04.013	Both units working OK. Request received from SCAS [South Central Ambulance Service] to update defibrillator database.	Clerk
2104-05	Website development - Progress Report.	
2104-05.014	Chairman has discussed website software update with K C Graphics [our provider] and agreed that they will proceed to update to the latest version of the operating software; the Clerk will manage the updates to the "Council" pages to ensure compliance with the Transparency Code, and the Chairman will manage the village pages.	Clerk
2104-06	Projects : Garners Field	
2104-06.015	Cllr King confirmed that permanent work to resolve chimney issues will be completed by mid-year.	Information
2104-06.016	Problems are still being experienced with Grounds Solutions, the maintenance contractor about quality of work done, response to queries raised and that the promised Residents Management Committee has still not been formed. This will be raised with Hayfield to see if they can assist.	Clerk
2104-06.017	Progress report required re transfer of LAP to CDC.	Clerk
	Projects : Clock & dial restoration	

2104-06.018	Quote has been requested from Smith of Derby re the replacement of the Clock bell hammer & spring. Response disappointing and this is to be followed up.	Clerk
2104-07	Playgrounds & Public Spaces	
2104-07.019	The required replacement of the play table top is proving difficult as the top cannot be purchased separately. Alternative repair to be investigated. She also reported that the wooden play equipment would benefit from treatment with a wood preservative to smarten it up. Investigations with the manufacturer to understand suitable materials prior to work being completed.	Information
	Hedges/brambles have been cut back.	
2104-07.020	Cllr Duckworth has confirmed she will monitor the LB Playground and her offer was gratefully accepted. A quote for the replacement of one of the top wooden supports has been received and this will now proceed.	Clerk
2104-07.021	The proposed new gravel path from the car park area to the bottom of the Burial Ground, has been progressed and several local residents have offered their support and loan of equipment which has been gratefully accepted. Materials will be organised and the job started shortly.	Information
2104-08	Allotments	
2104-08.022	Both tenants have now vacated their plots and these have been reallocated to new tenants.	Information
2104-08.023	Updated tenancy agreement with revised application criteria to be circulated for approval.	Information
2104-08.024	Chairman has again had discussions with Castle Water re water meter but it would appear that promised inspection yet to happen.	Information
2104-10	Village Hall	
2104-10.025	Review of options on renewal of lease completed. The Clerk will write to the VHMC Chairman to advise the outcomes.	Clerk
	Community Hall:	
2104-10.026	Cllr King has offered to become PC representative of CHMC, this to be advised to CHMC Chairman.	Clerk
2104-10.027	The response to queries raised re the CH lease has now been returned to the CHMC.	Information
2104-10.028	Response still awaited from CDC re materials used for car park drive surfacing, to be expedited.	Clerk
2104-11	Healthcare	
2104-10.029	The letter sent to the HOSC Chairman about the Horton Hospital has received no reply and has been re-sent.	Information
2104-50	Finance & Administration	
2104-50.030	The financial report for April including receipts and payments had been previously circulated to Cllrs and was APPROVED .	Information
2104-50.031	It was RESOLVED that 8 payments totalling £7943.68 be made. To comply with the requirements of the Transparency Code those in excess of £100 are listed below: Mr A Peebles : repairs to dog bin and 3 noticeboards : £168.00 CDC : dog bin emptying half year charge : £439.90 Community Hall : grant monies received from CDC out of COMF for purchase of tables & chairs + store : £2160.00 Ability CIC : 2nd of 3 payments towards an additional minibus [s106 funds] £5000.00	Information Information
2104-50.032	The matter of reports required to support the delayed APM was discussed and it was agreed that Council should invite Cropredy Sch	Information
2104-70	Correspondence	
2104-70.033	Email received from Mrs A Brooks informing about a new Wildlife project being undertaken in the Churchyard and asking for a small grant from the PC. It was RESOLVED that a grant of £100 be made.	Information
21-70.034	Correspondence has been exchanged about work proposed to be undertaken in the Churchyard in support of the above to tidy and remove weeds etc. This is under consideration but advice has been provided regarding the considerable dangers when working near potentially unstable graves and the issue of liability. Further advice will be provided.	Information
2103-80	New business	
	No other new business was discussed.	
2103-91.277	DCllr Chapman provide some information about the recently installed electronic speed signs in Cropredy and Council AGREED that the installation of 2 such signs on Main Street in GB should be investigated now that OCC appears to have changed its position to one of support for them.	Information
2103-90.277	DCllr Chapman advised that the end year financial position of CDC had been managed through a combination of savings and use of reserves so that a limited increase in Council Tax could be managed. But he reported that the situation for the coming year looked much bleaker and there was hope the central Government would provide some financial help to the sector.	Information
	Date of next meeting : Wednesday May 12th at 7.30pm as a virtual meeting unless current guidance is changed. Meeting closed at 21:35 Minutes drafted by the Clerk on 23/04/21. Signed	
	 Cllr Mrs S Upton, Chairman	