

**THE BOURTONS PARISH COUNCIL**  
**MINUTES OF THE VIRTUAL MEETING HELD ONLINE ON**  
**WEDNESDAY FEBRUARY 10TH 2021 AT 19:30**

Note : The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020 allowed Parish Councils to convene their meetings virtually online.

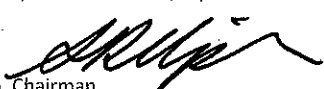
In attendance online : Cllr Mrs S Upton (Chairman), A Johnson; D Drummond, Mrs King & S Bowen (Clerk), CClr George Reynolds; DCllr P Chapman  
 Apologies : No apologies

Declarations of Interest : None

Public Participation : TWO members of the public joined the meeting virtually.

Minutes : The previous Council meeting (January) minutes were received and **APPROVED**.

Minute ref	Item	Delegated to
<b>2102-01</b>	<b>Footpaths - Progress Report</b>	
2102-01.217	Following last months request for reports of footpath problems 2 reports have been received : broken stile on path close to M40 underpass; reported to OCC RoW team. severe water damage to footpath at bottom of Stanwell Lane, also reported to OCC who attended immediately to inspect and we await their report.	a) b) Information
<b>2102-02</b>	<b>Highways &amp; Road defects - Progress Report</b>	
2102-02.218	Some potholes previously marked-up have been filled but very poor quality repairs will be highlighted to OCC Highways Inspector on next visit.	Information
2102-02.219	3 drain covers previously reported to Thames Water will be reported again as damage now serious.	Chairman
2102-02.220	Speeding signs previously ordered have been chased again but difficulties being experienced with OCC warehouse.	Information
2102-02.221	Cllr Reynolds reported that OCC have included funds to support applications by PC's in next FY for money to create 20mph speed limits in villages. It is suggested that PC's might like to work together with another Parish to make joint application and this will be considered. Cllr Reynolds also said that Police had already confirmed that do not have the resources to enforce such limits so impact may be restricted.	Information Clerk to discuss with Mollington PC
<b>2102-04</b>	<b>Defibrillators - Progress Report</b>	
2102-04.222	GB unit OK, but lots of condensation, further supply of granules required. Following the resignation of the former Chairman, a new monitor for the LB unit is required. It is mounted on the wall of the Plough and the landlord has been very supportive; Council will try & continue this arrangement.	Clerk
<b>2102-05</b>	<b>Website development - Progress Report.</b>	
2102-05.223	Quote has been received from VisionICT but at £4.5k considered too expensive so upgrade will continue with current provider. Included in budget for next year but work will start asap.	Clerk & Chairman
<b>2102-06</b>	<b>Projects : Garners Field</b>	
2102-06.224	LAP now open and work completed. Conversation with CDC has confirmed that transfer unlikely to be completed before May. Council will confirm its interest in taking over responsibility supported by accompanying s106 funds once transfer to CDC has been completed.	Clerk
2102-06.225	Hayfield have been working to fix roof leaks around chimneys, and have agreed to remove chimney from one property.	Information
<b>2102-07</b>	<b>Playgrounds &amp; Public Spaces</b>	
2102-07.226	New playground warden for GB playground was discussed and Cllr Mrs King has kindly agreed to take this over, it was <b>RESOLVED</b> to accept her offer.	dog bin
2102-07.227	Further report re broken dog bin posts received; CDC have agreed to empty bin and now mounting position will be located and bin remounted.	Clerk
<b>2102-08</b>	<b>Allotments</b>	
2102-08.228	Info has been received from tenant of Plot 21 advising that he will vacate plot as soon as seasonal plants can be removed. This has been noted and he will be asked to undertake this quickly as we have significant waiting list of applicants.	Clerk
2102-08.229	Contact has been made with Castle Water by Chairman and inspection of meter has been agreed. Once readings and effectiveness of meter have been confirmed Council will settle correct amount due.	Information
<b>2102-09</b>	<b>Public transport</b>	
2102-09.230	Ability CIC to be contacted to request updated information for website.	Clerk
<b>2102-10</b>	<b>Village Hall</b>	
2102-10.231	Expiry of lease to VHMC noted and PC will start work to understand how to proceed. Request will be made to Chairman of VH asking for them to confirm their position. Negotiations can then be held.	Clerk
	<b>Community Hall:</b>	Information
2102-10.232	The heating efficiency report has been received from our expert consultants and is being reviewed by Cllrs. This will then be discussed with CDC and Hayfield to hopefully develop a solution to achieve acceptable performance.	Clerk
<b>2102-11</b>	<b>Healthcare</b>	
2102-10.233	No further progress on the retention of a consultant lead Maternity Unit at the Horton. Cropredy Surgery advise that they have now vaccinated over 1000 of their patients and are waiting for authority to move onto next cohort.	Information
<b>2102-50</b>	<b>Finance &amp; Administration</b>	
2102-50.234	The financial report for February including receipts and payments had been previously circulated to Cllrs and was <b>APPROVED</b> .	Information
2102-50.235	3 payments totalling £317.22 were <b>APPROVED</b> . To comply with the requirements of the Transparency Code those in excess of £100 are listed below: JACS UK Ltd : £172.22 : new grit bin for CH	Information
2102-50.236	The risk assessment which had been previously circulated was discussed and it was <b>RESOLVED</b> that this be accepted.	Information

2102-50.237	A Zoom meeting has been held with our new Internal Auditor and the Clerk reported that this has proceeded well and it was anticipated that the internal audit would be completed next month.	Information
2102-50.238	Work continues on progressing registration of Council owned land with the Land Registry in partnership with our former Chairman to ensure we capture her significant knowledge.	Clerk
2102-50.239	The Chairman updated the meeting on the Winter Resilience draft plan. It is hoped that this will be available shortly. It was noted that further guidance had been received from OCC on this matter.	Information
<b>2102-60</b>	<b>Planning applications</b>	
2102-60.240	<b>New Applications</b> 21/00079/F : Mr Dixon, 7 Valley View, GB; 2 storey extension : <b>SUPPORT</b> 21/00094/F : March Developments, Bungalow development behind School Lane, GB variations sought to regularise incorrect positioning and landscaping ; <b>OBJECT</b> 21/00186/F : Mr Warr, The Old Vicarage, Main Street, GB : erection of new garages : <b>SUPPORT</b>	Information
2102-60.241	<b>Decisions</b> 20/03385/F : Ta Megara, Chapel Lane, LB : extensions. <b>PERMITTED</b> It was noted that regarding 20/03301/F : Sharawle, Main Street, GB & 20/03376/F, Barns on land behind Stanwell Lane Cottages, Stanwell Lan, GB; neither of our responses (Objections) have been posted on the CDC website nor have decisions been published although the target dates have long past. This has been queried with CDC.	Information
2101-60.242	<b>Enforcement matters</b> 20/01808/F : Development of 3 bungalows behind School Lane, GB : concerns continue regarding the review process on the complaint raised by a resident, and about which this Council wrote to the CDC Chief Executive. A reply has been received from the Corporate Director confirming that they consider no failure in process or decision making has been made by CDC. Further concerns about the incorrect positioning of the bungalows have been raised and a written response is awaited from the Senior Planning Officer with whom we are in contact. 19/00161/ENFC : Sharawle, Main Street, GB : enforcement notice has been served; this has potential significance for 20/03301/F above. Further information is awaited.	Information
<b>2102-70</b>	<b>Correspondence</b>	
2102-70.243	Emergency Planning guidance received from OCC - see 2102-50.239 above	Information
<b>2101-80</b>	<b>New business</b> No other new business was discussed.	
<b>2101-90/91</b>	<b>County &amp; District Councillors report</b>	
2101-91.216	CCllr Reynolds confirmed that OCC had decided on a 3% increase in their budget in order to restrict the impact on Oxfordshire residents, but that CDC were likely to proceed with the maximum permitted increase of 5% due to their significant budget deficit. <u>Yet to be confirmed at a forthcoming council meeting.</u> Date of next meeting : Wednesday March 10th at 7.30pm as a virtual meeting unless current guidance is changed. Meeting closed at 21:08 Minutes drafted by the Clerk on 13/02/21. Signed  Cllr Mrs S Upton, Chairman	Information