

THE BOURTONS PARISH COUNCIL
DRAFT MINUTES OF THE COUNCIL MEETING HELD IN THE COMMUNITY HALL ON
WEDNESDAY AUGUST 11TH 2021 AT 19:30

In attendance : Cllrs Mrs S Upton (Chairman), Cllrs A Johnson, D Drummond, Mrs Jo Beales & S Bowen (Clerk); Cllr G Reynolds, DCllr P Chapman. **Apologies** : Cllrs Mrs King (illness), Mrs Duckworth.

Declarations of Interest : None

Public Participation : None

Minutes : The previous Council meeting (June) minutes were received and **APPROVED**.

Minute ref	Item	Delegated to
2108-01	Footpaths - Progress Report	
2108-01.084	Cllrs requested that confirmation be sought from OCC RoW Officer re the diversion of the footpath that crosses The Stables land. [find footpath number]	Information
2108-02	Highways & Road defects - Progress Report	
2108-02.085	The Chairman reported that some potholes have been filled in and she planned to report the remaining ones with the highways inspector.	Chairman
2108-02.086	It was noted that there will be a replacement Highways Engineer responsible for our area to respond to planning applications.	Information
2108-02.087	The Clerk had attended the recent speed camera trial organised by Cropredy PC and reported back that the system shows some promise but technical aspects of our potential optimum location [hill, parked cars on Main Street] would need to be checked with the manufacturer. Cllrs asked for confirmation that speed camera signs could be displayed; this will be checked with TVP. The system depends on availability of willing volunteers to operate the system and an editorial would be placed in the Broadsheet to encourage a response.	Clerk
2108-60	Planning applications	
2108-60.088	New Applications 21/02336/OUT : Mr W Lombard, land behind School Lane, GB; erection of 2 further dwellings. 21/00922/OUT: This application is to be resubmitted as a First Homes application, a new Government initiative which has very limited guidance. The July Council meeting was delayed to allow this to be considered but the resubmission is delayed.	Information
2108-60.089	Decisions 21/02001/F The Old Bakehouse, Swan Lane, GB, demolition and new extension; PERMITTED	Information
2108-60.090	Enforcement It is understood that the Enforcement Officer has visited The Stables site but no further information is available.	Information
2108-90/91	County & District Councillors report	
2108-90.091	Cllr Reynolds advised that with the new County Cabinet now getting established new policies were starting to emerge; work was proceeding to implement a simpler and cheaper way to deliver 20mph speed limits in rural areas and he would keep us informed.	Information
2108-91.092	DCllr Chapman confirmed that although previously CDC had been financially extremely well managed and had significant reserves, the Covid pandemic had decimated these and a very challenging future lay ahead. It was apparent the Government were going to change the amount of locally raised revenues allowed to be retained and this would seriously affect local finances.	Information
2108-04	Defibrillators	
2108-04.093	Both reported working OK but ref numbers now obscured and require replacement.	Clerk
2108-05	Website	
2108-05.094	New website fully live but some upload issues prevented the agenda for this meeting being loaded; under investigation.	Clerk
2108-06	Projects update	
2108-06.095	Garners Field development : meeting held with HH & CDC to conclude transfer of LAP & grounds, declined by CDC until work required to replace turf completed & established.	Information
2108-06.096	Clock project : Fire extinguisher has been ordered. Chairman advised that the PCC project to renovate the exterior of the tower includes an allowance for work on the bell. This bell is not a Church bell, as one exists in the main Church; but us purely for the clock to chime & is therefore not the PCC responsibility. The work identified by the PCC is understood by the PC and is not urgent & will be attended by the PC. The allowance for this can therefore be removed from the PCC funding requirement. This will be confirmed to the PCC.	Clerk
2108-06.097	LB improvement plans : the 'shopping list' of elements to be included be created with budget costs is outstanding.	Cllr Duckworth
2108-07	Playgrounds & Public Spaces	
2108-07.098	The RoSPA inspection reports have been circulated to Cllrs Duckworth and King.	Information
2108-07.099	The play equipment in the GB playground is to be pressure-washed to remove bird dirt as required following the RoSPA report.	Information
2108-07.100	Following latest changes to Government Covid guidance, new signs are required, these were authorised.	Chairman
2108-08	Allotments	
2108-08.101	Discussions continue with Castle Water to seek a resolution to the long outstanding issue regarding billing and meter replacement. CW have again agreed to suspend future bills until the meter issue has been resolved.	Chairman
2108-10	Halls	
2108-10.102	Village Hall : A response has been received re offer to extend the current lease to enable accurate levels of use and financial performance to be established. Now that Covid restrictions have been removed, the hall can operate normally with paid bookings. This will be again confirmed to the VHMC.	Clerk

2108-10.103	Community Hall : a request has been received from Hayfield Homes for a meeting to conclude outstanding matters. A copy of the heating report commissioned by the PC has been circulated to them, and CDC have written regarding the suitability of the carpark drive surface material, describing it as 'not suitable'. Minutes were circulated but no response has been received from either HH or CDC, this to be chased up.	Clerk
2108-11	Healthcare	
2108-11.104	A letter has been received from our MP, Victoria Prentis, asking if we had ever received a response from Cllr Fatemian, the Chairman of the HOSC regarding the Horton hospital. We have not received a reply and Ms Prentis will be advised and asked for her support; still no response & Ms Prentis has advised she will speak with Cllr Fatemian.	Information
2108-50	Finance & Administration	
2108-50.105	The FIN REP previously circulated was ACCEPTED . It was RESOLVED that 7 payments requested totalling £3158.23 be approved. To comply with the requirements of the Transparency Code those in excess of £100 are listed below : Prysebros Ltd : bi-annual weed kill : £294.00 SW Services : June mowing : £531.00 K C Graphics Ltd : website upgrade : £1200.00 SW Services : July grass mowing : £531.00 RoSPA Playsafety Ltd : annual inspections : £240.00 Marmax Ltd : replacement play tabletop : £277.20	Information
2108-50.106	The Clerk reported that Unity Bank had now confirmed that it does not pay interest on savings accounts with balances of less than £2m; this means that the switch to them would effectively cost the PC circa £120pa in fees & lost deposit interest. Advice will be sought from other PC's who have switched if they have alternative deposit arrangements.	Clerk
2108-50.107	The Clerk reminded Cllrs of the previously circulated budget performance report, and commented that with the cancellation of the Fairport Festival again, Councils' finances would be affected by the loss of circa £4k of income; all future expenditure not included in the annual budget should be carefully reviewed and only essential additional items should be approved.	Information
2108-70	Correspondence	
2108-70.108	Email received from CPRE requesting responses to the OCC 2050 plan has been received; the Chairman confirmed that we should respond and include specific reference to the new Government planning guidance on First Homes.	Chairman
2108-80	New business	
	No new items of business have been received. Date of next meeting : Wednesday September 8th at 7.30pm as a physical meeting held in the Community Hall. Meeting closed at 21:35 Minutes drafted by the Clerk on 16/08/21.	