

Annual Meeting of
THE BOURTONS PARISH COUNCIL

held in the Community Hall on Tuesday May 14th, 2024, at 19:10

In attendance : Cllr Mrs Sue Upton, Cllr Mr Andrew Johnson, Cllr Mrs Gilly Duckworth, Cllr Mrs Gill Brooks, Cllr Mr Steve Martin, & Stephen Bowen, Parish Clerk, Rachel Pheasey RFO.
Apologies : Cllr Mrs Jo Beales (personal)

There was one member of the public in attendance.

The meeting opened with the Clerk congratulating those present on their uncontested re-election as Councillors.

In order to proceed correctly, the Clerk asked Cllrs if they could nominate a Cllr to act in the role of Chairman, for this meeting and for the Council for the coming year. Cllrs Mrs Gill Duckworth & Cllr Mrs Gill Brooks proposed that Cllr Sue Upton continue in the role if she were happy to do so. This was seconded by Cllr Mr Andrew Johnson. Cllr Mrs Sue Upton was therefore elected and appointed unopposed. The meeting moved on to consider the position of Vice Chair. Cllr Johnson was asked if he would be prepared to continue in the role. There being no other expressions of interest Cllr Johnson was therefore elected and appointed unopposed.

1. Councillors presented their completed Acceptance of Office forms, and these will be collated and filed and confirmation provided to CDC as required.
2. Registrations of Interests : the Clerk had previously circulated the forms and will collate the signed documents and forward them to CDC as required. It was noted that the form this year has revised guidance notes and Cllrs were asked to check these before completing the form.
3. The newly re-elected Chairman indicated that she was happy to continue in her role particularly during the current period of significant activity on including :
 - The 2 planning application for 170 houses in Hanwell, where we are support the PC.
 - The CDC Local Plan review which is ongoing.
 - The consideration with The Bourtons of an application for Conservation Area status for the central part of Great Bourton.
 - The development of a neighbourhood community plan.

But following the conclusion of these major activities she would like to seriously consider her retirement.

4. The Standing Orders and Financial Regulations have been reviewed by the Clerk and recommended to continue unchanged. It was **AGREED** that they would be formally approved at the next Council meeting.
5. The minutes of the previous AGM were received and **APPROVED** by Cllrs and authorised to be signed..

The meeting closed at 19:20.

Stephen M Bowen
Clerk to the Council
The Bourtons Parish Council

These minutes were drafted by the Clerk on 20/05/24.