

Councillors are hereby summoned to attend the extraordinary meeting of

Bourtons Parish Council

to be held in the Bourtons Community Hall on

Thursday 15th August 2024 at 7.30 pm

Attendance : To receive apologies for absence and to record attendees. *No apologies*

Declarations of interest : *Our RFO declared a declaration of interest but since she doesn't have a vote her declaration is not required..*

Public Participation Session: to receive questions and comments from members of the public on any items on the agenda. *One member of the public attended who didn't realise that this was an extraordinary meeting but left her comments anyway for us to consider in our response.*

AGENDA AND MEETING NOTES.

The Meeting has been called to discuss the content of Application number 24/01885/F – proposed development of 19 houses on land off Main Street and accessed from the driveway of Mole End.

1. Overview of the original PIP application and our response to it:
 - a. *We revisited the original PIP application for the 9 houses which was approved and decided which comments would still apply to this application. The delegated officer's decision report commented that an application for more houses would be welcome.*
2. What we have done so far:
 - a. *Clerk and chairman have drawn up a list of queries and clarifications needed regarding this latest application;*
 - b. *We have listed the points received from residents so far via Facebook, e-mail, telephone calls or personal visits to the chairman.*
 - c. *We have contacted the developers with a view to secure a public meeting with them which we shall facilitate. They are aware of the timescales to which we are working. We shall publish the date of the meeting, by every means possible, as soon as it has been agreed,*
3. Examine the Design and Access Statement together with the notes from the clerk and chairman.
 - a. *There are some declarations in the Design and Access Statement and the Transport Statement which we shall need to research and on which to comment – the individual topics have been delegated to individual councillors based on their local knowledge and expertise; (You can see what each councillor is responsible for on the parish council councillors page here: <https://bourtons-cherwell-pc.gov.uk/parish-council>)*
4. To review any comments from residents so far from the planning portal, from the Facebook page, by direct e-mail, telephone call or personal visit. *(Included in next steps)*
5. Next steps:
 - a. *Chairman will list all the residents' comments so far and put them into the appropriate categories;*
 - b. *Clerk and chairman will begin a draft response based on our discussions at the meeting this evening and the forthcoming responses from the various consultees on this application;*
 - c. *Researched topics by councillors will be submitted to the chairman and clerk by Friday 23rd August.*
 - d. *From our comments/queries and those of our residents, a list of questions will be drawn up specifically for the public meeting and if necessary will be addressed to the planning officers.*
 - e. *Following a public meeting, our draft response will be updated to reflect the findings of our research and any further input from our residents.*
 - f. *Our final response will be agreed at our Parish Council meeting on September 10th, and submitted to the planning department after that meeting.*

Note to residents: We shall monitoring the planning application on the CDC planning portal to include the points you have raised which are can be used to include in our response according to CDC local plan policies and those which are currently included in the National Planning Policy Framework (NPPF). You will note from the CDC planning portal that the date by which you need to submit your responses has been extended to 30th August 2024. The target decision date is expected to be on the 22nd October 2024.

The parish council would be pleased to receive your comments or otherwise collect them from the planning portal. If you have any specific queries on any aspects of the application or how to respond to it, please do get in touch with us. You can either e-mail our clerk at clerk@bourtons-cherwell-pc.gov.uk or cilrsueupton@bourtons-cherwell-pc.gov.uk or comment here on the website and we will get back to you. If you prefer to have a telephone conversation, please feel free to ring me, the chairman, on 07484121224. If I don't pick up immediately please leave a message and I will get back to you.

If you don't have access to the internet, you can write to the Planning Department at Cherwell District Council, Bodicote House, Bodicote, Banbury OX15 4AA. Make sure that you include the planning reference 24/01885/F in your response. Please do pass on this information to your neighbours if you know they will not see this post and may wish to comment on this application.

Agenda prepared by Chairman – 15/08/24
Approved at the meeting

Sue Upton
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