

The Bourtons Parish Council
Draft Minutes of the Council meeting held in the Community Centre
Thursday 12th February 2026 at 7.30pm

In attendance	Clr Mrs Upton (Chairman), Cllr Johnson, Cllr Beales, Mrs Pheasey (Clerk/RFO), Mr Bowen (Assistant-Clerk - Planning)	
Apologies	Clr Duckworth, Cllr Brooks, Cllr Martin, DCllr Brant	
Declarations of Interest	None declared	
Public participation	3 members of the public	
	Mr R Sweetingham and Mr T Edwards joined the meeting to present an alternative option for the Mole End development. Their PIP application will be lodged shortly.	Action
	Footpaths	
0226.01	The footpath steps on Stanwell Lane are still in poor repair. This will be followed up with Tracy the footpath officer at OCC.	Chairman Information
0226.02	Tracy is also working to get the access back to the footpath by the Stables.	
0226.03	There have been reports that some of the drains are blocked again. The Chairman will look into this and ensure the map of drains has been updated. Any blocked drains will be reported on Fix-my Street.	Chairman/Clerk
	Highways	
0226.04	Three sessions were held this month and only 3 speeders were recorded. It was discussed if there was a need for an extra camera but the council agreed that would not be necessary at this time but could be looked at again if needed.	Information
0226.05	The contract to do the Parish weedkilling was looked at as it had been suggested that 3 visits a year may be preferable. The council agreed that the current two visits a year were sufficient.	Information
0226.06	The grass cutting by OCC will be looked at to ensure all areas are covered for next year's mow as there are still some issues with areas that do not seem to be covered.	Chairman/Clerk
	Planning	
0226.07	The new application at Cropredy Marina was discussed. It was agreed that Steve B will write a letter to CDC to express concerns to the plans - mainly to the increase in traffic it will cause going through the Great Bourton.	Asst-Clerk
0226.08	N26/00039/OUT - Land West of Foxden Way. There has been a delay in CDC uploading the responses to the website. The council will finalise their reply when this information has been added and reviewed.	Asst-Clerk Chairman
0226.09	Enforcement team are updated regularly regarding the Stables/Paddocks site.	
0226.10	Thames Water - Cropredy Treatment Plant. Steve B confirmed that Thames Water should complete these works by the end of 2026.	Information
	Defibrillators	
0226.11	The two new defibrillators are still in the process of being set up. It was confirmed that there is no need of an electric supply for these to work	Information
	Playgrounds	
0226.12	There has been no response from the land owner to any renewal of the lease. The Chairman will try and contact him again before we engage some legal help.	Chairman
0226.13	Cllr Martin has obtained a quote for the repair work in Little Bourton park. More quotes will be sought to ensure the repairs are completed as soon as possible.	Cllr Martin
0226.14	We are still looking for sites for a book shelter in the village. That protects the books from the damp.	Chairman
	Allotments	
0226.15	There have been quotes obtained for replacing the damaged posts. The CCTV camera will be sited again once the weather improves.	Information
0226.16	Reports of a broken tap will be looked at to see if it needs repairing	Cllr Beales
	Village Hall and Community Hall	
0226.17	Village Hall - The draft lease is almost complete and will be sent to the chairman for the committee's review, amendment or acceptance.	Information
0226.18	Community Hall: The reinstatement work needed on the car park will be carried out as soon as the weather improves.	Information
	Healthcare	
0226.19	There was an update from the surgery in Cropredy that the new build is still ongoing. Cllr Johnson was asked if they are still taking on new patients and he will enquire with the surgery.	Cllr Johnson
0226.20	The Horton hospital has been in dispute with the ICB on how the investigation to maternity care investigation has been managed and the practicalities of returning full maternity care to was discussed.	Information
	Finance and Admin	
0226.21	The financial report and bank statements were circulated and RESOLVED that the associated bank rec. be accepted and that 4 payments totalling £529.90 be approved. The payments in excess of £100 are: CDC - Garden waste subscriptions for the year x 5 - £295 SLCC - years membership - £139.20	Information
0226.22	The councillors reviewed the following policies and RESOLVED to adopt them: Asset Register, Website accessibility statement, Financial reserves policy, General privacy notice, Risk assessment and Website publication policy.	Information
0226.23	The Clerk will look at the insurance policy to ensure the Burial Ground warden is covered for his work.	Clerk
0226.24	A letter has been sent to transfer the remaining funds from the closed Barclays accounts be transferred to the new bank. This will be monitored to ensure it happens.	Information
0226.25	Officer appraisals have been completed and the councillors and salary changes were agreed to fall in line with the current legislation.	Information
0226.26	The burial fees were reviewed and the council RESOLVED to keep them at their current level as they were comparable to other sites in the areas.	Information
	Correspondence	
0226.27	There have been concerns raised about the parking on Main Street on Monday mornings. The council will enquire to ensure the maximum capacity of the Community Hall isn't exceeded as per the fire regulations.	Chairman/Clerk
	New Business	
0226.28	The council will look at the Freedom of the Parish policy and discuss at the next meeting.	Information

The meeting closed at 9.15pm
Minutes drafted by the Clerk on the 13 February 2026