

**THE BOURTONS PARISH COUNCIL**  
**MONTHLY FINANCIAL REPORT**  
**JANUARY 2026**

**CURRENT ACCOUNT CASH BOOK 2025-26**

**Bank Reconciliation**

Entry Date	Payee/Creditor	Item description	Ref	Debit	Credit	Balance	Bank Stmt	Money In	Money Out	Check Bal
<b>01/02/2025</b>	<b>Statement</b>	<b>Opening balance</b>					<b>£ 12,018.08</b>			
						£ 12,018.08				
12/11/2025	Castle Water	2 months usage estimate ( Nov and Dec)	Bank Pymt	£ (119.40)	£ -	£ 11,898.68	£ -	£ -	£ (119.40)	
12/11/2025	SW Services	October25 Mowing	Bank Pymt	£ (480.00)	£ -	£ 11,418.68	£ -	£ -	£ (480.00)	
12/11/2025	VT Transactions ( R Pheasey expenses)	Accounting software package - years charge	Bank Pymt	£ (108.00)	£ -	£ 11,310.68	£ -	£ -	£ (108.00)	
12/11/2025	Must Have Ideas Ltd	Jet Washer	Bank Pymt	£ (43.98)	£ -	£ 11,266.70	£ -	£ -	£ (43.98)	
12/11/2025	Mr D Adams	Arial photos	Bank Pymt	£ (50.00)	£ -	£ 11,216.70	£ -	£ -	£ (50.00)	
12/11/2025	SLCC	Clerk course	Bank Pymt	£ (36.00)	£ -	£ 11,180.70	£ -	£ -	£ (36.00)	
12/11/2025	Norton Antivirus	Clerk Laptop	Bank Pymt	£ (34.99)	£ -	£ 11,145.71	£ -	£ -	£ (34.99)	
12/11/2025	SCA	Donation re difib training	Bank Pymt	£ (200.00)	£ -	£ 10,945.71	£ -	£ -	£ (200.00)	
03/11/2025	Allotment income		Bank Receipt	£ -	£ 64.00	£ 11,009.71	£ 64.00	£ -		
03/11/2025	Allotment income		Bank Receipt	£ -	£ 16.00	£ 11,025.71	£ 16.00	£ -		
10/11/2025	Allotment income		Bank Receipt	£ -	£ 32.00	£ 11,057.71	£ 32.00	£ -		
16/11/2025	Allotment income		Bank Receipt	£ -	£ 32.00	£ 11,089.71	£ 32.00	£ -		
17/11/2025	Allotment income		Bank Receipt	£ -	£ 32.00	£ 11,121.71	£ 32.00	£ -		
14/11/2025	Allotment income	BGC000016	Bank Receipt	£ -	£ 96.00	£ 11,217.71	£ 96.00	£ -		
19/10/2025	Allotment income		Bank Receipt	£ -	£ 16.00	£ 11,233.71	£ 16.00	£ -		
20/10/2025	VAT 2425 repayment	VAT entries 2425	Bank Receipt	£ -	£ 1,078.57	£ 12,312.28	£ 1,078.57	£ -		
21/10/2025	KC Graphics	October invoice	Bank Pymt	£ (468.00)	£ -	£ 11,844.28	£ -	£ -	£ (468.00)	
25/10/2025	Bank Chg	November	Bank Pymt	£ (6.00)	£ -	#REF!	£ -	£ -	£ (6.00)	
31/10/2025	Bank Chg	December	Bank Pymt	£ (6.00)	£ -	#REF!			£ (6.00)	
31/10/2025	Statement	<b>Closing balance</b>					<b>£ 11,832.28</b>	<b>£ 1,366.57</b>	<b>£ (1,552.37)</b>	<b>£ 11,832.28</b>

**Bank Payments requiring approval this month**

08/01/2026	Castle Water	Jan usage	Bank Pymt	£ (59.70)	estimate for Jan26
08/01/2026	SW Services	October25 Mowing	Bank Pymt	£ (480.00)	SI-552
08/01/2026	DM Payroll Services	Oct25 - Mar26	Bank Pymt	£ (63.00)	
08/01/2026	S Bowen	Payslip to 31dec25	Bank Pymt	£ (470.30)	
08/01/2026	R Pheasey	Payslip to 31dec25	Bank Pymt	£ (747.00)	
08/01/2026	HMRC PAYE	P30	Bank Pymt	£ 284.80	
08/01/2026	Microsoft Subscription	21dec25 - 20dec26	Bank Pymt	£ (84.99)	paid by R Pheasey - claim as expenses
08/01/2026	Hollydale27 Ltd	Fenceposts for allotment	Bank Pymt	£ (37.99)	SM purchased - claim as expenses
08/01/2026	ICO	DD paid Jan26	Bank Pymt	£ (47.00)	yearly DD set up last year - no paperwork
08/01/2026	KC Graphics	paid 9dec25 - October invoice	Bank Pymt	£ (2,299.20)	INV 4910
				<b>£ (4,004.38)</b>	

Issued by : Rachel Pheasey, RFO/Clerk to the Council; 6th January 2026

**Reserve Accounts as at 31 December 2025**

Playground	£	17,039.71	<b>Money moved to 73928675</b>
Clock		£3,499.16	balance in Unity Bank as at 31 December 2025- Account number 20519775. Please see below.
General Res.	£	<u>26,110.32</u>	<b>Money moved to 73928675</b>
	£	<u>46,649.19</u>	

Including Interest £400.75 received 4 November 2025

**Fairport money into savings account:**

Opening Balance	£1,250.96
Additional money	£2,185.00 Fairport tickets
Bank Interest Received	<u>£63.20</u>
Closing balance	<u>£3,499.16</u>