

## The Bourtons Parish Council

Draft Minutes of the Council meeting held in the Community Centre

Thursday 12th March 2026 at 7.30pm

In attendance Cllr Johnson(Acting Chairman), Cllr Beales, Cllr Duckworth, Cllr Brooks, Cllr Martin Mrs Pheasey (Clerk/RFO), Mr Bowen (Assistant-Clerk - Planning)

Apologies: Cllr Mrs Upton (Chairman)

Declarations of Interest - None declared

Public participation - 2 members of the public

### Ref:

### Action

#### Footpaths

- 0326.01 There has been no update on the state of the steps at the end of Stanwell Lane from OCC. This will be chased up. Clerk
- 0326.02 The footpath that runs across The Stables site has been obstructed by the placement of a caravan. OCC are aware of this. Information

#### Highways

- 0326.03 3 sessions of community Speedwatch were recorded with a high speed recorded of 34 mph. Information
- 0326.04 The Highways team met with the Super User for Great Bourton to run through the issues in the two villages. The issues highlighted are on their schedule for repair. There will also be a review done for any verge and kerb repairs, along with sign cleaning needed. Information
- 0326.05 It was noted that the drain in Little Bourton that had been cleared had now filled up again. This will be monitored. Information

#### Planning

- 0326.06 26/00351/PIP: EW Estates land behind Mole End. The council has written to support the changes to this application Information
- 0326.07 26/00039/OUT: The council have contacted DCllr C Brant to see if this application for Foxden Way can be called in. Information
- 0326.08 The result of the appeal for The Bell was completed and the appeal was dismissed. The STBIG had put in significant work for this. Information
- 0326.09 The enforcement team continue to monitor the activity at The Stables. Information

#### Defibrillators

- 0326.10 The new defibrillators will be fitted as soon as possible to the sites now identified. Cllr Martin will confirm the date with the Community Hall. Cllr Martin

#### Playgrounds

- 0326.11 The repair work at Little Bourton will look to be completed as soon as possible now. The possibility of a work group within the village was raised. Chairman/Cllr Duckworth
- 0326.12 There was reports of a padlock on one of the gates to the Garners Field park. This will be investigated to see what the issue is. Information
- 0326.13 The council are still looking to find a site for the book shelter and will ask if anyone has an available space that can be used as we have had the offer from someone who is willing to look after this but we just need somewhere for it to go. Information

#### Allotments

- 0326.14 The broken tap still needs repairing as the water will be needed soon. Cllr Martin has agreed to get the repair sorted as soon as he is able. Cllr Martin
- 0326.15 The CCTV camera and pole will be installed as soon as the weather and time allows Cllr Martin
- 0326.16 The council have AGREED on a quote for the replacement posts for the allotment. Cllr Martin will arrange the purchase and installation of these. Cllr Martin
- 0326.17 The councillors agreed for the allotment rent to go up to £34 per plot from October. This will be communicated to the allotment holders. Clerk/Cllr Beales

#### Village Hall and Community Hall

- 0326.18 CH - the potholes in the car park will be repaired as soon as is possible. The council will let the Community Hall know as soon as it can be arranged Chairman
- 0326.19 The council AGREED that the CH could add some information to the village website and this will be looked at to see what they need to see how this can be achieved Information

#### Healthcare

- 0326.20 The report from the surgery mentioned the roof leaking again. Information

#### Finance and Admin

0326.21 The financial report and bank statements were circulated and RESOLVED that the associated bank recon be accepted and that 4 payments totalling £2,576.40 be approved. The payments in excess of £100 are: Information

WTG Consultants - Internal Audit £112.50  
Burial ground and Churchyard Maintenance - £437.50  
OALC membership - £252.00  
Salaries and PAYE - £1,595.70  
SLCC membership - invoice now received at £116.

0326.22 The budget for the last year had been considered and is currently showing a small deficit. This will be finalised after year end but the council were happy with the figures. Information

**Correspondence**

0326.23 The council has had a demand for payment for an image used in 2023 from OCC in regards to copyright issues. The council AGREED that this may be a scam but to ensure we get this confirmed. Information

0326.24 There were concerns raised over the recent secondary school allocations as some local children had been offered spaces in Bicester. The Council AGREED to write to OCC to comment on this and to ask what is being done to allocate the S106 monies already received from new developments in order to increase the provision in the Banbury area. Clerk

**New Business**

0326.25 The council will look at the Freedom of the Parish policy for the April meeting. Chairman

The meeting closed at 9.05pm

Minutes drafted by the Clerk on the 13 March 2026