

The Bourtons Parish Council
Draft Minutes of the Council meeting held in the Community Centre
Thursday 11th June 2026 at 7.30pm

In attendance:	In attendance: Cllr Mrs Upton, Cllr Johnson, Cllr Beales, Cllr Duckworth, Cllr Martin, Mrs Pheasey (Clerk/RFO), Mr Bowen (Assistant-Clerk - Planning), DCllr Brant Apologies : Cllr Brooks. Declarations of Interest - None declared Public participation - 2 members of the public. One of whom expressed an interest in helping with the Great Bourton Park - as minuted below.	
	Footpaths	
0626.01	The footpath and stile at the end of Stanwell Lane is still an issue and an email will be sent to Highways as the online reporting system is not easy to use.	Clerk
	Highways	
0626.02	There was only 1 Speedwatch session this month which had 9 people caught speeding with a top speed of 38mph. The chairman noted our thanks to all the team involved.	Information
0626.03	The bus layby on the Southam road was discussed -with the costs raising from £75k to £225k. There was also mention that the verge on the far side of the road may not be wide enough so will need extra work. The Chair will discuss this at the next transport meeting .	Chairman
0626.04	The Quiet Lane scheme was discussed as it is down to the Parish Council to register their interest to be able to see what schemes would be available and how each of them would impact the surrounding area. It was agreed to contact OCC and express an interest for Foxden Way. It was noted that there are businesses, the burial ground and the allotments that would need to be considered, but as not all of the schemes would close the roads completely the options would be explored and discussed. Once we have received all the information, the Parish Council will hold a consultation with local residents.	Chairman/Clerk
	Planning	
0626.05	26/00498/F - Crockwell Farm. This has been approved, but it was noted that Manor Road road surface will need to be considered for any future applications as the road surface is not in good repair. The boundary line of the application was also noted as it differs from a previous application.	Information
0626.06	There were no updates in the meeting in regards to the enforcement issues in the village.	Information
0626.07	Conservation Area - a date for the walkaround is to be finalised and the results of this this will be discussed with residents and councillors.	Assistant-Clerk - planning.
	District and County Councillors report	
0626.08	DCllr Brant wanted to pass on his thanks to everyone involved in the Wildlife Day as he enjoyed his visit and he appreciated all the hard work that had gone into it. The Quiet Lane scheme was also mentioned in regards to Hanwell's expression of interest that had been circulated in social media. He confirmed the Parish Council were only after information as to what the variety of schemes would involve. There was no update to the adoption of the local plan and it was feared that it won't be adopted until Autumn now. He also wanted to highlight that there had been several thefts of cars around the Shutford area involving the cloning of keys.	Information
	Defibrillators	
0626.09	A sign to show the location for the new defibrillator on the Community Hall will be purchased.	Chairman
0626.10	It was noted that the former Dirt House is up for sale so a new site for the Little Bourton Defibrillator may need to be found. The councillors will discuss this with the current owner.	Cllr Beales/Cllr Duckworth
	Playgrounds	
0626.11	Legal costs are still being looked into in regards to contacting the landowner. The Clerk will contact OALC and the legal team at CDC to see if they can help. Mr Matsuyama who was present at the meeting offered to contact the clerk as he may be able to help with the different options available.	Clerk
0626.12	The transfer of monies from Hayfield Homes for the Garners Field park area should soon be completed. The signing of this will be discussed in the July meeting.	Information
0626.13	The annual inspections will be taking place in July and the repairs are ongoing. A pressure wash of all the equipment will be arranged.	Information/Cllr Martin
	Village Hall and Community Hall	
0626.14	VH - The new lease has been drafted by the Chairman but will be finalised with a solicitor to ensure it is legally correct.	Chairman
0626.15	The Gardners Field LAP money is hopefully near completion. It was agreed that the transfer documents will be signed by the Clerk (R Pheasey) as the Proper Officer and Cllr Upton (Chairman) and Cllr Johnson (Vice-Chairman) on behalf of the Council.	Information
	Healthcare	
0626.16	There was no news on any update to the new Doctors surgery, but they did report that the roof is leaking again on their existing building .	Information
0626.17	OHC are awaiting the publication of Baroness Amos's report into Maternity care. This should be available at the end of June and the Keep the Horton Local group will look at the findings to discuss the care and services available at the Horton	Information
	Churchyard	
0626.18	The north retaining wall to the Churchyard was mentioned in the Quinquennial review of the Church although the east wall was not mentioned which requires more urgent maintenance. It was confirmed that it is a dry stone wall. Maintenance will	Information
	Finance and Admin	
0626.19	The financial report and bank statements were circulated and RESOLVED that the associated bank recon be accepted and that 8 payments totalling £2,914.87 be approved. The payments in excess of £100 are: PAYE and Salary costs - £1,595.70 Prybestos - weed killing - £363.00 SW Services - mowing - £840.50	Information
0626.20	The following reports had been forwarded to the councillors before the meeting: Standing Orders, Financial Regulations, and budget monitoring review for 2025. It was resolved to approve these.	Information
0626.21	The internal audit report for 2025/6 and the responses to the recommendations were considered and the council noted these and resolved to approve them.	Information
0626.22	The following were circulated: Bank reconciliation, notice of public rights, variances, annual accounts and explanation of reserves reports. These were noted and resolved to approve them.	Information
0626.23	The Annual Governance Statement was circulated and considered. It was resolved to approve this and was signed and dated accordingly	Information
0626.24	The Annual Accounting Statement was circulated and considered. It was resolved to approve this and was signed and dated accordingly.	Information
0626.25	Fairport - tickets had been advertised on Facebook and the website. Payment for these will be made by bank transfer this year and details will follow on how to do this and when the wrist bands will be available for collection. The tickets will be £60 for the whole weekend for people who live in the village only.	Information
0626.26	New email providers will be sourced and contacted to confirm how they would handle the retention of old emails if we moved over to them due to issues with our current provider. The meeting closed at 9.15pm Minutes drafted by the Clerk on the 13th June 2026	Clerk