

The Bourtons Parish Council

Draft Minutes of the Council meeting held in the Community Centre

Thursday 8th July 2026 at 7.30pm

In attendance: Cllr Mrs Upton, (Chair) Cllr Beales, Cllr Duckworth, Mrs Pheasey (Clerk/RFO), Mr Bowen (Assistant-Clerk - Planning)

Apologies : Cllr Martin, Cllr Johnson

Declarations of Interest - None declared

Public participation - None

<u>Ref:</u>		<u>Action</u>
	<u>Highways</u>	
0726.01	OCC have informed the council that the hoped for bus stop on the A423 at Great Bourton has had to be put on hold due to rising costs. The Chairman will contact them to see if the money that was allocated could be put towards an island for the Little Bourton bus stop instead.	Chairman
0726.02	The councillors agreed to order new salt for the salt bins in both villages to prepare for the winter.	Clerk
0726.03	Highways have said they have completed their yearly cut in the parish, so if there are any areas within their boundaries that become overgrown they will need to be reported directly to them via Fix my Street.	Information
0726.04	The Quiet Lane scheme that had been discussed for Foxden Way is not a viable site at the moment. There are too many entrances along the lane and the detour round it is too long.	Information
	<u>Defibrillators</u>	
0726.05	The second defibrillator is now up and working at Witts End in Little Bourton. Thank you to Gilly and Alan for getting this arranged. Thanks also to go to Steve Martin for fitting the one at the Community Hall in Great Bourton .	Information
	<u>Playgrounds</u>	
0726.06	The RoSPA inspections are imminent on the main parks in both villages and the council will ensure any safety issues will be addressed.	Information
0726.07	The replacement bench in Foxden way was discussed and it will be put back in the previous location as there are no other suitable sites.	Information
	<u>Village Hall and Community Hall</u>	
0726.08	CH - the council are getting an idea of costs to replace the front door lock and for signage to show the defibrillator location.	Information
0726.09	The Village Hall lease is still to be completed and the Chairman has been looking for solicitors to help draw this up. Tessa Hall at County First has been contacted for the ACRE template.	Information
	<u>Allotments</u>	
0726.10	The chairman has been in contact with Castle Water in regards to the ongoing billing issues	Information
	<u>Finance and Admin</u>	
0726.11	The financial report and bank statements were circulated and RESOLVED that the associated bank recon. be accepted and that 5 payments totalling £1,300.89 be approved. The payments in excess of £100 are: SW Services - mowing - £840.50 and to the Broadsheet £250.	Information
0726.12	The council considered the letter of engagement for this year's internal audit and agreed that Theresa Goss would be asked to perform this again.	Information
0726.13	The council considered the burial fee costs and resolved to approve them for the coming year.	Information
0726.14	The council considered the following policies: Members code of conduct, payments, public events, and audit management and resolved to approve these.	Information
0726.14	There are still a few tickets left over for Fairport so the council will look to see if there is anyone else who is interested.	Information
	<u>New Business</u>	
0726.15	One of the doors on the notice board at the entrance to Little Bourton has broken and the glass is hanging out dangerously. This will be looked at to ensure it can be repaired safely and quickly.	Cllrs Duckworth and Beales

The meeting closed at 9.15pm

Minutes drafted by the Clerk on the 17th July 2026