The Bourtons Parish Council
Draft Minutes of the Council meeting held in the Community Centre
Thursday October 8th 2026 at 7.30 pm

Minute Ref:10/26-

1. **In attendance:** Cllr Upton (Chair), Cllr Johnson (Vice-Chair), Cllr Duckworth, R Pheasey (Clerk) and Mr Bowen (Assistant Clerk – planning).
2. **Apologies for absence** – Cllr Brooks, Cllr Martin, Cllr Beales
3. **Declarations of interest** – none received.
4. **Public Participation session** – 1 member of the public
5. **Minutes** – to receive and approve Minutes of the previous Council meeting - September 2026.
6. **Highways**
    a. White lines repaint – the Give Way lines at the entrance to South View have been scheduled in the 27/28 programme of work. The remaining issues have been discussed between the Chair and Highways, and we should receive an update of when they are scheduled for repainting.
    b. Money that had been provided in a S106 agreement for bus stop work on the Southam Road cannot go ahead as the cost exceeds the amount available. The Council are looking at the school bus stop to see if the money can be used to enlarge and improve this instead.
7. **Planning**
    a. Decisions: Barnstones Caravan Site 26/01757/8/CLUE: 01757 – Permitted and 01758 – Refused.
    26/01827/LB: C&RT: Lock27 - Permitted
    b. Enforcement issues – the Chair is still receiving updates from the Enforcement team.
8. **Playgrounds and public spaces**
    a. Little Bourton Park has been closed as the hedge is down to the left of the field and machinery is in the field. Repairs will be looked at while the closure is in place, and new hedging will be planned when the work in the field next door is completed.
    b. Great Bourton Park lease renewal is still in discussion with the landlord's solicitors, but it is still hoped that there will be an extension granted. The lease runs out at the end of the month, and the park will need to be closed if this cannot be arranged in time.
9. **Allotments**
    a. Castle Water update – the Chair is still in discussion with Castle Water and is expected that a phone call or meeting will be arranged soon. The Clerk will be looking for solicitors who will be able to advise if there is no meeting forthcoming.
10. **Village Hall and Community Hall**
    a. Village Hall lease – this is still being reviewed by the Chair, and she has chased the solicitors for an update.
    b. The front door has been repainted at the Village Hall. There had been mention that a replacement lock was needed however the council agreed that this was the responsibility of the Village Hall as the lock was still working and they had requested the change.
11. **Healthcare**
    a. Reports were received regarding the KTHG and the hope to return a Consultancy led obstetrics team to the Horton, however there seems to be no movement in this happening.
    b. Cropredy surgery have reported that the existing approved planning permission for the extra houses in Cropredy will cover the whole of the new surgery build and that the footings for this should start before any of the houses are built, with the building being completed the same time as the first 30 new houses.
12. **Finance and Admin**
    a. To receive and RESOLVE to accept the FIN REP and bank recon for the month and authorise the requested payments. The payments in excess of £100 are:
        i. Zurich – insurance £2,326.02
        ii. CDC – Dog bin emptying - £562.85
        iii. D Upton – Churchyard and Buriel ground £437.50
        iv. R Twynham – Village Hall front door -£420
        v. C Ormord – award evening - £300

b. Insurance quote – the renewal document and provider was reviewed and it was agreed to renew with the existing provider with same level of cover. The invoice was approved for payment.
c. Budget – the current year figures were reviewed and noted that there was a small deficit in the budget for the year so far which will be monitored.
d. The council are looking for grants that may help with the production costs of the Broadsheet. Cllr Duckworth will look to see if DCllr Aramini-Brant still has a fund available for small projects. There is also the possibility that the Easyfundraising impact fund will help.

No other new business was raised and the meeting closed at 20.45.
Prepared by: *R Pheasey* – Clerk to the Council 10th October 2026